



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

October Term

~ Minutes ~

Wednesday, December 23, 2015

8:50 AM

The Christian County Courthouse

I. Convene

The meeting was called to order at 8:50 AM by Presiding Commissioner Ray Weter

A. Roll Call

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	8:50 AM
Bill Barnett	Western Commissioner	Present	10:03 AM
Sue Ann Childers	Eastern Commissioner	Present	8:50 AM
Nikki Thiessen	Assistant	Present	8:50 AM
Ashley Hannah	Secretary	Present	8:50 AM
Cheryl Mitchell	Assistant	Present	10:00 AM

II. Agenda

Motion/Vote - 9:00 AM Christian County Commission

Discussion - Approve Agenda

The meeting was attended by Assistant Nikki Thiessen, Assistant Ashley Hannah, Recorder Kelly Hall, and Auditor Lacey Hart.

Presiding Commissioner Weter entertained a motion to approve the agenda for December 23, 2015.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Ray Weter, Presiding Commissioner
AYES:	Ray Weter, Sue Ann Childers
ABSENT:	Bill Barnett

Motion/Vote - 9:01 AM Kay Brown-County Clerk

Minutes & Financials Approval - Approve Minutes and Financials

The meeting was attended by Assistant Nikki Thiessen, Assistant Ashley Hannah, Recorder Kelly Hall, and Auditor Lacey Hart.

No minutes to approve.

No financials to approve.

Motion/Vote - 9:03 AM Christian County Recorder

Budget Discussion and Decisions - 2684 : 2016 Budget Discussion - Recorder's Office
The meeting was attended by Assistant Nikki Thiessen, Assistant Ashley Hannah, Recorder Kelly Hall, and Auditor Lacey Hart.

Ms. Hall presented her request for salary increases for her staff. The Commission reviewed the salaries and discussion followed.

Ms. Hall submitted a request for \$2,000.00 more than the Auditor's proposal for the Recorder's office to ensure that all employee's receive a raise. She said that if the Auditor's proposed budget is used, only one employee in the Recorder's office will receive an increase.

Ms. Hart stated that Ms. Hall's request for \$2,000.00 more is not unreasonable and endorses it.

The Commission approved making the Recorder's adjusted budget available to the public, and subject to further amendment. Final approval of 2016 budget will be January 8, 2016.

Motion/Vote - 9:30 AM Christian County Treasurer

Budget Discussion and Decisions - 2685 : 2016 Budget Discussion - Treasurer's Office
The meeting was attended by Assistant Nikki Thiessen, Assistant Ashley Hannah, Treasurer Karen Matthews, and Auditor Lacey Hart.

Ms. Matthews presented her request for a salary increase for her employee. The Commission reviewed and discussed the salary request and has no issues with the budget as presented.

The Commission approved the Treasurer's budget available to the public, and subject to further amendment. Final approval of 2016 budget will be January 8, 2016.

Motion/Vote - 10:03 AM Christian County Sheriff

Budget Discussion and Decisions - 2686 : 2016 Budget Discussion - Sheriff's Office
The meeting was attended by Assistant Nikki Thiessen, Secretary Cheryl Mitchell, Sheriff Brad Cole, Captain Rich Lewis, Chief Deputy Lyndle Spencer, Amber Duran, and Auditor Lacey Hart.

The County Commission resumed discussion of the Auditor's modified proposal of the Sheriff's budget. Ms. Hart said she began by making changes to the benefits, then only cut vehicles and payroll when more needed to be trimmed.

Sheriff Cole clarified that he's requesting that same amount from General Revenue that's been requested from prior years for COLE. Sheriff Cole asked the Commission to transfer \$500,000.00 from the General Revenue fund. Each line item of the County Law Enforcement fund was reviewed by Ms. Hart for the Commission.

Captain Rich Lewis said he submitted the numbers on the Prisoners-INS to the Sheriff and said the \$294,500.00 He provided is solid. Answer: Sheriff Cole said the Auditor's adjusted amount is close enough, and although he feels his office will go over, he is not going to haggle over \$19,000.00.

Discussion of salary increases and additional staff followed. There is an increase of \$219,217.68 for new positions. Commissioner Childers clarified that the total was salary only.

Presiding Commissioner Weter asked for the difference of pay raises vs new salary between 2015 and 2016. Answer from Auditor: The difference is \$382,857.00 without benefits. Presiding Commissioner Weter asked Sheriff Cole what he's done in the proposal to account for those who received a raise in 2015. Answer: Sheriff Cole said he's not asking for any more money in 2016 than he did in 2015.

Sheriff Cole asked where the \$281,000.00 is that was not transferred to COLE? Answer: It is rolled into Capital Assets in the Building Bond fund for the Commission to use at their discretion.

Commissioner Childers asked Sheriff Cole if transferred \$225,000.00, would give his budget enough for your new employees? Answer: Yes

Discussion of the purchase and financing of new vehicles followed. The Sheriff's office is replacing six vehicles, in addition to a transport van. Sheriff Cole is planning to pay for equipment out of Federal Forfeiture. Discussion followed about reusing equipment.

Sheriff Cole and Ms. Hart disagreed where the purchase vests should be budgeted. Sheriff Cole originally budgeted the vests under equipment for a total of \$75,000.00. Ms. Hart updated the budget to reflect this expense under uniforms. The

Commissioners agreed with Sheriff Cole, asking Ms. Hart to leave the equipment budget as originally requested by the Sheriff. Sheriff Cole added that part of the \$75,000.00 in the equipment budget is to help pay for the equipment for newly purchased vehicles.

Transfer \$254,765.00 to COLE from Building Bond fund to cover salary increases and additional staffing.

The budget for IPDS and Law Enforcement Training reviewed. Discussion followed. Sheriff Cole suggested reducing equipment budget from \$75,000.00 to \$55,000.00 to offset COLE.

Mr. Cole and Ms. Hart disagreed on how the funds in the Conceal and Carry fund are intended. Mr. Cole budgeted enough money to cover training costs for all his staff relating to Conceal and Carry. Ms. Hart said the fund is for clerks only, so she reduced his budget to \$1,000.00. Mr. Cole also said his office needs an additional employee to handle CCW permits. Commission agreed with Mr. Cole that funds are for any expenses related to Conceal and Carry. The Commission will keep the budget as Mr. Cole recommends and will consult with County Attorney John Housley for confirmation.

Budget line item for equipment revisited. Ms. Hart said in her opinion, equipment budget is still too high at \$55,000.00 and reduced amount to \$30,000.00

Sheriff Cole said that he expects the revenue to be higher in 2016 due to current trends.

The Commission approved making the Sheriff's office budget available to the public, and subject to further amendment. Final approval of 2016 budget will be January 8, 2016.

Motion/Vote - 1:27 PM Christian County Office Holders

Budget Discussion and Decisions - 2687 : Additional 2016 Budget Discussions - Building Inspections

The meeting was attended by Assistant Nikki Thiessen, Assistant Ashley Hannah, PND Administrator Todd Wiesehan, Auditor Lacey Hart, and County Clerk Kay Brown, and Prosecutor Amy Fite.

The Commission reviewed the Building Inspections Funds budget. Discussion followed.

Presiding Commissioner Weter asked Ms. Hart to increase the Building Inspections revenue to \$160,000.00 from \$140,000.00. The addition of a part-time inspector discussed. Salary increases for staff reviewed and agreed.

The Commission approved making the budget for Building Inspection available to the public, and subject to further amendment. Final approval of 2016 budget will be January 8, 2016.

Motion/Vote - 2:05 PM Christian County Office Holders

Budget Discussion and Decisions - 2687 : Additional 2016 Budget Discussions- County Clerk Elections

The meeting was attended by Assistant Nikki Thiessen, Assistant Ashley Hannah, Auditor Lacey Hart, County Clerk Kay Brown, and Prosecutor Amy Fite.

The County Commission resumed discussion of the County Clerk's Elections budget. Discussion of Elections salaries followed. Ms. Brown is asking to increase the salaries of the election employees by 3%. Commission agreed and hourly rates were adjusted. Amount budgeted for overtime was discussed and will be used for elections overtime as needed.

The Commission approved making the County Clerk's Elections budget available to the public, and subject to further amendment. Final approval of 2016 budget will be January 8, 2016.

Motion/Vote -

2687 : Additional 2016 Budget Discussions- County Clerk Administrative

The County Commission discussed the County Clerk's Administrative budget. Discussion of County Clerk's Administrative salaries followed.

Discussion followed on how to divide the elections overtime that was discussed earlier. Ms. Brown asked Ms. Hart to divide the total by 1/4 to pay her administrative staff when they work in elections during the high impact periods. Ms. Hart moved a quarter of the elections overtime budget to the Clerk's Administrative budget.

Ms. Brown is asking to increase the salaries of the administrative employees by 3%. Discussion followed and it was determined that for two of the administrative employees, the increase would be greater than 6% over the 2015 and 2016 budget years.

Commissioner Childers expressed a concern that the County Clerk's employees has received an increase greater than 3% within the last year.

Commission agreed to leave salary increases for the County Clerk's administrative staff as proposed. Final approval of 2016 budget will be January 8, 2016.

Motion/Vote -

2687 : Additional 2016 Budget Discussions- County Clerk Elections Revisited
After discussion of County Clerk's Administrative budget, the salary increases for Elections was revisited. The Commission misunderstood and thought that neither employee in the elections office received an increase in 2015, when one employee did receive an increase, making her raise greater than 6% over the 2015 and 2016 budget years. Discussion followed.

The Commission approved making the County Clerk's Elections budget available to the public, and subject to further amendment. Final approval of 2016 budget will be January 8, 2016.

Motion/Vote - Christian County Office Holders

Budget Discussion and Decisions - 2687 : Additional 2016 Budget Discussions- Prosecutor

The meeting was attended by Assistant Nikki Thiessen, Assistant Ashley Hannah, Auditor Lacey Hart, and Prosecutor Amy Fite.

Ms. Fite presented her request for salary increases for her staff and request for an additional employee. She said they will use the \$388,000.00 that is incoming from LEST to pay for salaries, allowing her to request less from General Revenue. Discussion followed.

The Commission approved making the Prosecutor's budget available to the public, and subject to further amendment. Final approval of 2016 budget will be January 8, 2016.

Motion/Vote - 4:48 PM Christian County Office Holders

Budget Discussion and Decisions - 2687 : Additional 2016 Budget Discussions-Road Services

The meeting was attended by Assistant Nikki Thiessen, Assistant Ashley Hannah, Auditor Lacey Hart, and Highway Engineer Miranda Beadles.

Ms. Beadles presented her request for salary increases for her staff. Salary line items were reviewed and discussed with the Commission. She said most of her increases are at 3%, however, some are increases are lower than 3% due to employee's that were hired in at a higher rate of pay, and some increases are significantly higher than 3% due to their low wage with no recent increases.

Discussion followed with focus on promotion and salary increase of Brent Young. Ms. Beadles asked the Commission to consider what the cost to the County would be to potentially lose his decades of experience if the salary increase is not approved. Discussion followed.

Ms. Beadles said that she has enough revenue to cover the proposed salaries in Common One without considering sales tax. She asked the Commission to consider the increases based on her department alone, without comparison to other county departments.

Adjustment made to salaries.

The Commission approved making the Highway Engineer's budget for Road Services available to the public, and subject to further amendment. Final approval of 2016 budget will be January 8, 2016.

III. Adjournment

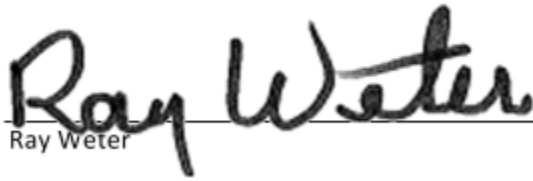
The meeting was closed at 5:48 PM

Motion/Vote -

Adjourn

The County Commission completed the scheduled meeting for today and will resume session on December 28, 2015.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ray Weter, Presiding Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers


Ray Weter

Presiding Commissioner, Ray Weter


Bill Barnett

Western Commissioner, Bill Barnett


Sue Ann Childers

Eastern Commissioner, Sue Ann Childers